

This is the privacy statement of de Haas | van Oosterhout bv (HO) based in Rotterdam at Veerkade 8, 3016 DE. HO is a marine expert firm, and responsible for the processing of your personal data. HO is the controller.

In this privacy statement we explain how we process your personal data.

## Questions

If you have any questions about how HO processes your personal data, please contact: Mrs. Joyce van de Geijn who is our office manager.

## What are the purposes for which HO processes personal data?

INVESTIGATIONS	We receive instructions from many parties, mostly underwriters, to investigate damage claims. Hereto we receive data from our clients, but we also collect data during our investigations. This information is then provided to our principal. We also interview witnesses. At the commencement of an interview you will be informed who the principal is, what the reason for the interview is and that you are not obliged to cooperate with an enquiry by us. You permit us to process the data and forward it you our principal in the context of the investigation.
BUSINESS PURPOSES	Consider, for example, saving your name or company data to be able to contact you.
LEGAL OBLIGATIONS	
MARKETING	To bring our services to your attention. Think of sending a newsletter or inviting somebody/sending an invitation for a seminar or customer meeting.
APPLICATION	In case you have applied for a position with us.
PERMISSION	If we process your data on the basis of permission, you can withdraw this permission at any time. You can then contact Mrs. Joyce van de Geijn.

## Does HO share personal data?

In principle, we do not share your data with persons outside HO. We may, however, share your information with third parties (apart from our principals this may, for instance, be other experts, lawyers, counterparties, courts, regulatory authorities, regulators and government institutions) if this is necessary for our services or to comply with legal obligations or orders. We can also share your information with third parties that perform work for us. We will share the information with these third parties if adequate measures have been taken to secure the data. Part of this can be the conclusion of a processing agreement and confidentiality agreement.

If we transfer personal data to countries outside the EEA, we will do so in accordance with the applicable legal rules. This may mean that we pass on data based on Standard Contractual Clauses. If you have any questions about this, please contact us.

## Security measures

HO has taken adequate technical and organizational measures to guarantee a risk-adjusted security level. For example, HO has taken measures to protect your personal data against unauthorized use, unauthorized access, loss, alteration or destruction.

## Retention period

Personal data will not be kept longer than necessary for the purposes for which the data was collected. This also includes compliance with legal and tax obligations.

Your personal data will be deleted after the retention period. A file is kept for a period of 10 years after the case was closed; at that moment, all data from that file will be deleted.

## What are your rights?

You have the right to view, to limit processing, to correct, right to data deletion, and right to object. These rights can be limited in some situations. This may, for example, be the case where we have a legal obligation to process data. For the correct regulations, we would like to refer you to the website of the Dutch Data Protection Authority, which provides a clear explanation. Before you can invoke these rights, you will first have to provide adequate identification so that we can establish your identity.

If you do not agree with the way in which HO processes your personal data, you can let us know. You can also submit a complaint to the Dutch Data Protection Authority.

## ADRESS

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